



**TRR**  
Telecommunications &  
Radiocommunications  
Regulator  
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## VACANCY NOTICE

# Broadcasting and Media Regulatory Officer

### About TRBR

The Office of the Telecommunications, Radiocommunications and Broadcasting Regulator (TRBR) is an independent entity that regulates the broadcasting and telecommunications and radiocommunications market, services and development in Vanuatu. A key component of its functions is to ensure fair and appropriate sustainable competition, regulate the market performance of the licenced operators, support and promote an appropriate legal framework that promotes a sustainable market, encourages access to communication for Vanuatu citizens, and promotes and provides consumer protection.

With the recent amendment - Amendment No 22 of 2018 - to the Telecommunications and Radiocommunications Regulation Act No. 30 of 2009, the Telecommunications and Radiocommunications Regulator (TRR) is now also responsible for regulating the Broadcasting Industry in Vanuatu. Amendment No 22 was tabled in the Parliament at its first ordinary session of 2018 and gazetted on the 27th of July 2018. Accordingly, the TRR has now become the Telecommunications, Radiocommunications and Broadcasting Regulator (TRBR) with primary objectives to regulate the broadcasting sector, and facilitate the development of the telecommunications, and radiocommunications including managing the radio frequency spectrum, in order to promote national social and economic development.

Under the Telecommunications and Radiocommunications Regulation Act No 30 of 2009, as amended by Amendment No 22 of 2018, (the TRBR Act) the TRBR in undertaking and meeting all requirements specified in the TRBR Act, must act independently and impartially in performing the functions, duties and powers set out in the TRBR Act and other Laws.

### Responsibilities

The TRBR is seeking and requires a Broadcasting and Media Regulatory Officer to take a lead role in assisting the TRBR to meet its broadcasting obligations. Major mechanisms for these objectives to be achieved include the TRBR regulating and monitoring quality of service telecommunications standards and appropriate standards of television and sound broadcasting in respect of programme content and technical performance of broadcasts.

The Broadcasting and Media Regulatory Officer will play a key and important role in leading, driving supporting and coordinating TRBR's broadcasting and media related responsibilities in the TRBR's daily operations in respect of broadcasting and media regulation in accordance with the TRBR Act.

The responsibilities of the Broadcasting and Media Regulatory Officer include, but are not limited to, coordination and assistance on:

- Understand, provide advice on, conduct analysis and report on broadcasting and media issues of direct relevance to the TRBR. This includes current issues and potential future issues;
- Take the lead and coordinate all of the TRBR's broadcasting responsibilities and projects, and in its implementation policies and projects, in conjunction with the direct line management requests and reporting;
- Coordinate and report to the Regulator on broadcasting market competition and content, economic analysis, as well as compliance and safeguards;
- Provide high level guidance to the Regulator and the TRBR Team in respect of all relevant broadcasting matters within the responsibility of the TRBR;
- Take the lead in exercising the TRBR's licensing and regulatory functions in respect of the sale and use of television receivers and broadcasting receiving apparatus;
- Monitor the broadcasting and media market, including content, conduct analysis and develop and report on Vanuatu's broadcasting, media and content statistics;
- Ensure all consumer referred industry obligations in respect of the TRBR's broadcasting responsibilities are met in a timely manner for an effective and efficient stakeholder reporting;
- Respond in a timely manner, coordinate and address complaints from consumers and operators in the broadcasting and media sector;
- Develop appropriate responses and provide relevant guidance to any complaint received on any broadcasting, media and content issue to enable resolution of the issue;
- Develop publications for internal and external release in respect of broadcasting and media services and content, achievements, performance and compliance;
- Be the focal point for submission of any broadcasting, media or content issue under TRBR's responsibility, and develop and complete of broadcasting and media surveys;
- Develop appropriate advice to the Minister in respect of matters relating to broadcasting, and take a lead in implementing the policies of the Government in relation to broadcasting;
- As required, and at the direction of the Regulator, act internationally and/or represent

the TRBR, as the national authority or representative of Vanuatu in respect of matters relating to broadcasting;

- Support other special projects required by the TRR team members, as relevant and necessary; and
- Any other duties required by the Regulator and/or line management.

### Required Experience and Qualifications

The Officer in this role must have the following or a combination of the following qualifications and experience:

- Degree in Media or Broadcasting, the Arts, Legal or a relevant discipline, and 3 or more years of relevant media, content, safeguards, compliance and regulation; or an equivalent combination of education & experience.
- In addition, broadcasting, media, content development and telecommunications, radiocommunications and ICT experience is highly desirable;
- Knowledge & understanding of broadcasting, media, content regulation, telecommunications, radiocommunications and ICT issues in the Pacific and, ideally, Vanuatu experience is highly desirable;
- High-level research, analysis, project coordination and management skills;
- Excellent, high-level written and oral communication skills in English, French and Bislama is mandatory;
- Experience in commercial and/or analysis roles, broadcasting, content development and an understanding of marketing, including advertisements and publications, is highly desirable;
- High-level computing competence in Word, Excel, PowerPoint, Project Management, etc is essential; and
- Proven experience in successfully operating and delivering in challenging institutional environments is essential;

### Character Attributes

This position and the Officer appointed to it, requires full compliance with at least the following characteristics: Loyalty to and respect for the Office of TRBR, full compliance, a genuine display and practice and full agreement with TRBR Team Norms and Pledges, TRBR's Values, Vision and Mission, being proactive and fully reliable at all times, being able to multitask across all broadcasting, telecommunications, radiocommunications and any other TRBR matters, full compliance with directions, strong interpersonal skills, ethical judgement, accepting responsibility, showing integrity and respect for others, including leaders and the Organization's culture, self-confidence, advanced communication (written and oral) skills, highly motivated, flexible, team player, high-level analysis and problem solving skills, an ability to work under pressure and have demonstrated project management skills. It is critical that the Officer holding this position has demonstrable responsiveness and on-time delivery skills. Management and leadership skills are highly desirable.

### Submissions

The successful candidate will be selected and engaged in accordance with the competitive selection procedures set out in the TRBR Guidelines, Selection and Employment for recruitment.

A detailed Terms of Reference (TOR) is available during office hours 0800-1700 hours, Monday to Friday. Applications must be delivered to and reach TRBR by Close of Business at 4.30pm Friday 21 September, 2018. Interested candidates must submit an indication of their interest in the position, CV and any supporting information to the address below. **Late applications will not be considered.**

**TO: Broadcasting and Media Regulatory Officer  
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